TOWNSHIP OF FRANKLIN
FIRE DISTRICT NO. 3
SOMERSET COUNTY, NEW JERSEY

REPORT OF AUDIT
FOR THE YEAR ENDED
DECEMBER 31, 2017

HODULIK & MORRISON, P.A.
CERTIFIED PUBLIC ACCOUNTANTS
REGISTERED MUNICIPAL ACCOUNTANTS
HIGHLAND PARK, N.J.

TOWNSHIP OF FRANKLIN
FIRE DISTRICT NO. 3
SOMERSET COUNTY, NEW JERSEY

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INDEPENDENT AUDITOR'S REPORT

Board of Fire Commissioners of the
Township of Franklin Fire District No. 3
Somerset County, New Jersey

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund and the aggregate remaining fund information of the Township of Franklin Fire District No. 3, Somerset County, New Jersey, (the "District"), as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Township of Franklin Fire District No. 3's basic financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the accounting principles generally accepted in the United States of America; this includes the design implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Length of Service Award Program (LOSAP)

The financial statements referred to in the first paragraph include the assets, liabilities and net position of the District's Length of Service Award Program (LOSAP), which represent 100% of the District's fiduciary fund. Pursuant to N.J. State regulation, LOSAP is subject to an independent accountant's review.

Opinion

In our opinion, the financial statement referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund and the aggregate remaining fund information of the Township of Franklin Fire District No. 3, as of December 31, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquires, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Township of Franklin Fire District No. 3's basic financial statements. The Part III - Other Supplementary Information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The schedules and information, contained in Part III - Other Supplementary Information, as listed in the table of contents, have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated November 1, 2018 on our consideration of the Township of Franklin Fire District No. 3's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Accounting Standards* in considering the Township of Franklin Fire District No. 3's internal control over financial reporting and compliance.

Hodulik & Morrison, P.A.

HODULIK & MORRISON, P.A.
Certified Public Accountants
Registered Municipal Accountants

Andrew G. Hodulik
Registered Municipal Accountant
No. 406

Highland Park, New Jersey
November 1, 2018

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT

Board of Fire Commissioners of the
Township of Franklin Fire District No. 3
Somerset County, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Township of Franklin Fire District No. 3 (the "District") as of and for the year ended December 31, 2017, and the related notes to the financial statements and have issued our report thereon dated November 1, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Township of Franklin Fire District No. 3's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township of Franklin Fire District No. 3's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township of Franklin Fire District No. 3's internal control.

A *deficiency in internal* control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township of Franklin Fire District No. 3's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

We noted other matters involving internal control over financial reporting that we have reported to management of the Township of Franklin Fire District No. 3 in the General Comments section of the Report of Audit.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance, Accordingly, this communication is not suitable for any other purpose.

Hodulik & Morrison, P.A.

HODULIK & MORRISON, P.A.
Certified Public Accountants
Public School Accountants

Highland Park, New Jersey
November 1, 2018

PART I - REQUIRED SUPPLEMENTARY INFORMATION

FRANKLIN TOWNSHIP FIRE DISTRICT #3
SOMERSET COUNTY, NEW JERSEY

MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2017
(Unaudited)

The Franklin Township Fire District #3 (the "District") is not included in any other governmental "reporting entity" as defined by the GASB pronouncement, since fire commissioners are elected by the public and have decision-making capabilities within the District to levy taxes, the power to designate management, the ability to significantly influence operations and primary accountability for fiscal matters. The District is not considered a component-unit of the Township of Franklin, Somerset County, New Jersey (the "Township"). The District does not have any component-units. The following Management's Discussion and Analysis of the activities and financial performance of the District provide an introduction to the financial statements of the District for the year ended December 31, 2017. Please read it in conjunction with the District's financial statements and accompanying notes.

The Management's Discussion and Analysis is an element of the new reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No.34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, issued June 1999 and amended by GASB Statement No. 37. Certain comparative information between the current year and the prior year is required to be presented in the MD&A.

USING THIS REPORT

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand Franklin Township Fire District No. 3 as financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

This annual report consists of three parts – management's discussion and analysis (this section), the basic financial statements, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the District:

DISTRICT-WIDE FINANCIAL STATEMENTS

These statements provide both short-term and long-term information about the District's overall financial status.

FUND FINANCIAL STATEMENTS

Fund financial statements focus on individual parts of the District, reporting the District's operations in more detail than the district-wide statements.

- The governmental funds statements tell how basic services were financed in the short term as well as what remains for future spending
- Fiduciary funds statements provide information about the financial relationships in which the District acts solely as a trustee for future spending.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the financial statements with a comparison of the District's budget for the year.

	District –wide Statements	Fund Financial Statements Governmental Funds	Fiduciary Funds
Scope	Entire district (except fiduciary funds)	The activities of the district that are not proprietary or fiduciary	Instances in which the district administers resources on behalf of someone else
Required financial statements	-Statement of net position -Statement of activities	-Balance Sheet -Statement of revenues, expenditures, and changes in fund balance	-Statement of fiduciary net position -Statement of changes in fiduciary net position
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus
Type of assets/liability information	All assets and liabilities, both financial and capital, short-term and long-term	Generally assets expected to be used up and liabilities that come due during the year or soon thereafter, no capital assets or long-term liabilities included	All assets and liabilities, both short-term and long-term. The District's funds do not currently contain capital assets, although they can
Type of inflow/outflow information	All revenues and expenses during the year, regardless of when cash is received of paid	Revenues for which cash is received during or soon after the end of the year, expenditures when goods or services have been received and the related liability is due and payable	All additions and deductions, during the year, regardless of when cash is received or paid

Figure A-1 summarizes the major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain. The remainder of this overview section of management's discussion and analysis highlights the structure and contents of each of the statements.

The Statement of Net Position and Statement of Activities provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. In the case of Franklin Township Fire District No. 3, the General Fund is by far the most significant fund.

REPORTING THE DISTRICT AS A WHOLE
STATEMENT OF NET POSITION AND THE STATEMENT OF ACTIVITIES

While this document contains the large number of funds used by the District to provide programs and activities, the view of the District, as a whole looks at all financial transactions and asks the question, "How did we do financially during 2017?" The Statement of Net Position and the Statement of Activities answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector businesses. This basis of accounting takes into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the District's net position and changes in those assets. This change in net position is important because it tells the reader that, for the District as a whole, the financial position of the District has improved or diminished. The cause of this change may be the result of many factors, some financial and some not. Non-financial factors include the District's property tax base, current laws in New Jersey restricting revenue growth, facility condition, required programs and other factors.

REPORTING THE DISTRICT'S MOST SIGNIFICANT FUNDS
FUND FINANCIAL STATEMENTS

Fund financial reports provide detailed information about the District's funds. The District uses many funds to account for a multitude of financial transaction. The District's governmental funds are the General Fund and Capital Projects Fund.

GOVERNMENTAL FUNDS

The District's activities are reported in governmental fund, which focus on how money flows in and out of those funds and the balance left at year-end available for spending in the future years. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is reconciled in the financial statements.

NOTES TO THE FINANCIAL STATEMENTS

The notes provide additional information that is essential to a full understanding of the data provided in the District-wide and fund financial statements.

THE DISTRICT AS A WHOLE

Recall that the Statement of Net Position provides the perspective of the District as a whole. Net position may serve over time as a useful indicator of a government's financial position. The District's financial position is the product of several financial transactions including the net results of activities, the acquisition and payment of debt, the acquisition and disposal of capital assets, and the depreciation of capital assets.

Table A-1
Summary of Net Position

	2017	2016	% Increase/ (Decrease)
Current Assets	$660,948	$1,096,599	(39.73%)
Capital Assets (net of accum. depr.)	2,046,757	2,421,782	(15.49%)
Total Assets	2,707,705	3,518,381	(23.04%)
Other Liabilities	3,261	128,305	(74.59%)
Total liabilities	3,261	128,305	(74.59%)
Net Position:			
Net investment in Capital Assets	2,046,757	2,421,782	(15.49)%
Restricted		461,665	(100.00%)
Other Purposes	8,172	271,595	(96.99)%
Unrestricted	649,515	235,034	176.35%
Total Net Position	$2,704,444	$3,390,076	(20.22%)

Table A-2
Change in Net Position

	2017	2016	% Increase/ (Decrease)
Revenues:			
General Revenues			
Property Taxes	$1,619,190	$1,587,441	2.00%
Supplemental Fire Services	8,723	8,723	
Other	1,504	21,619	(93.04%)
Total revenues	$1,629,417	$1,617,783	0.72%
Expenses:			
Administration	$382,521	$377,632	1.29%
Cost of Operations and Maintenance	1,437,503	922,180	55.88%
Other	120,000	120,000	0.00%
Depreciation	375,025	110,835	238.36%
Total Expenses	$2,315,049	$1,530,647	51.25%
Excess (Deficiency) of Revenues Over (Under) Expenditures	$(310,607)	$87,136	(886.85)%
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures	$(310,607)	$87,136	(49.91)%

GOVERNMENTAL ACTIVITIES

The unique nature of property taxes in New Jersey creates the legal requirements to annually seek voter approval for the District operations. Property taxes made up 99.37% of revenue for governmental activities for Franklin Township Fire District No. 3 for 2017. The District's total revenues were $1,629,417 for the year ended December 31, 2017. State aid accounted for another 0.54% of revenue, other miscellaneous revenue accounted for the remaining 0.09%.

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows the total cost of services and the net cost of services. The net cost shows the financial burden that was place on the District's taxpayers by each of these functions.

Table A-3
Cost of Services vs. Net Cost of Services

	Total Cost of Services 2017	Net Cost of Services 2017	Total Cost of Services 2016	Net Cost of Services 2016
Administration	$382,521	$382,521	$377,632	$377,632
Cost of Operations and Maintenance	1,437,503	1,437,503	922,180	922,180
Length of Service Awards Program	120,000	120,000	120,000	120,000
Depreciation	375,025	375,025	110,835	110,835
Total	$2,315,049	$2,315,049	$1,530,647	$1,530,647

Administration includes expenses associated with administrative and financial supervision of the District.

Cost of Operations and Maintenance includes keeping equipment in an effective working condition.

THE DISTRICT'S FUNDS

All governmental funds (i.e., general fund and capital projects fund presented in the fund-based statements) are accounted for using the modified accrual basis of accounting. Total revenues amounted to $1,629,417 and expenditures were $2,315,049. The change in fund balance for the year in the general fund was a decrease of $685,632.

As demonstrated by the various statements and schedules included in the financial section of this report, the District continues to meet its responsibility for sound financial management. The following schedules present a summary of the revenues of the General Fund for the year ended December 31, 2017, and the amount of percentage of increases and decreases in relation to prior year revenues.

Table A-4
Summary of Revenues-General Fund

Revenues:	2017	2016	Increase/ (Decrease) from 2016	Percent of Increase/ (Decrease)
Local Sources:				
Miscellaneous Revenue	$ 1,504	$ 21,619	($20,115)	(93.04%)
Amount to be Raised by Taxation	1,619,190	1,587,441	31,749	2.00%
State Sources	8,723	8,723	0	0.00%
Total	$1,617,783	$1,617,783	$11,634	0.72%

The following schedule presents a summary of General Fund expenditures for the year ended December 31, 2017 and the percentage of increases and decreases in relation to prior year amounts.

Table A-5
Summary of Expenditures-General Fund

Expenditures	2017	2016	Increase/ (Decrease) from 2016	Percent of Increase/ (Decrease)
Administration	$382,521	$377,632	$4,889	1.29%
Cost of Operations and Maintenance	1,437,503	922,180	515,323	55.88%
Length of Service Awards Program	120,000	120,000	0	0.00%
Total	$1,940,024	$1,419,812	$520,212	36.64%

CAPITAL ASSETS

At the end of the year 2017, the District had $2,046,757 invested in equipment and vehicles, net of accumulated depreciation. Table 6 shows 2017 balances compared to 2016.

Table A-6
Summary of Capital Assets
(Net of Depreciation)

	2017	2016	Increase/ (Decrease) from 2016	Percent of Increase/ (Decrease)
Land	$100,000	$100,000		
Building and Bldg Improvements	106,995	126,998	(20,003)	(15.75%)
Vehicles	1,839,762	2,194,784	(355,022)	(16.18%)
Total	$2,046,757	$2,421,782	$(375,025)	(15.49%)

LONG-TERM DEBT

The Fire District has no debt as of the date of this report.

CONTACTING THE DISTRICT'S MANAGEMENT

This financial report is designed to provide Franklin Township residents and taxpayers, and the District's customers, investors and creditors, with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional information, please contact the District Treasurer, Franklin Township Fire District #3, 138 Shevchenko Avenue, Somerset, New Jersey, 08873.

FINANCIAL STATEMENTS

TOWNSHIP OF FRANKLIN FIRE DISTRICT NO. 3
SOMERSET COUNTY, NEW JERSEY

GOVERNMENTAL FUNDS BALANCE SHEET/STATEMENT OF NET POSITION
DECEMBER 31, 2017

ASSETS	GENERAL FUND	CAPITAL FUND	TOTAL	ADJUSTMENTS NOTE (1L)	STATEMENT OF NET POSITION
Cash and Cash Equivalents	$ 660,948	$	$ 660,948	$	$ 660,948
Capital Assets, net of accumulated depreciation				2,046,757	2,046,757
Total Assets	$ 660,948	$ -	$ 660,948	$ 2,046,757	$ 2,707,705
LIABILITIES AND NET POSITION					
Liabilities:					
Reserve for Training from Dedicated Penalties	$ 3,261	$	$ 3,261	$	$ 3,261
Total Liabilities	3,261	-	3,261	-	3,261
Fund Balances/Net Position:					
Fund Balances:					
Committed for:					
Year-end Encumbrances	8,172		8,172	(8,172)	
Assigned:					
Designated for Subsequent Year's Expenditures	308,281		308,281	(308,281)	
Unassigned:	341,234	-	341,234	(341,234)	
Total Fund Balances	657,687	-	657,687	(657,687)	-
Total Liabilities and Fund Balances	$ 660,948	$ -	$ 660,948		
Net Position					
Net Investment in Capital Assets				2,046,757	2,046,757
Other Purposes				8,172	8,172
Unrestricted				649,515	649,515
Total Net Position				$ 2,704,444	$ 2,704,444

Note: See Notes to Financial Statements

TOWNSHIP OF FRANKLIN FIRE DISTRICT NO. 3
SOMERSET COUNTY, NEW JERSEY

STATEMENT OF GOVERNMENTAL FUND REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES/STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2017

	GENERAL FUND	CAPITAL FUND	TOTAL	ADJUSTMENTS NOTE (1L)	STATEMENT OF ACTIVITIES
Revenues:					
District Taxes	$ 1,619,190	$	$ 1,619,190	$	$ 1,619,190
Interest on Investments on Deposits	1,504		1,504		1,504
Supplemental Fire Services Act Grant	8,723		8,723		8,723
Total Revenues	1,629,417	-	1,629,417	-	1,629,417
Expenditures:					
Operating Appropriations	1,940,024		1,940,024		1,940,024
Depreciation				375,025	375,025
Total Expenditures	1,940,024	-	1,940,024	375,025	2,315,049
Excess (Deficiency) of Revenues Over (Under) Expenditures	(310,607)	-	(310,607)	(375,025)	(685,632)
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(310,607)	-	(310,607)	310,607	
Change in Net Position				(685,632)	(685,632)
Fund Balances/Net Position, January 1	968,294		968,294		3,390,076
Fund Balances/Net Position, December 31	$ 657,687	$ -	$ 657,687	$ (375,025)	$ 2,704,444

Note: See Notes to Financial Statements

Exhibit - C

TOWNSHIP OF FRANKLIN FIRE DISTRICT NO. 3
SOMERSET COUNTY, NEW JERSEY

FIDUCIARY FUNDS BALANCE SHEET
DECEMBER 31, 2017

ASSETS	
Assets Held by Fiscal Agent - LOSAP	$ 1,059,545
Total Assets	$ 1,059,545
LIABILITIES	
Reserve for LOSAP Funds	$ 1,059,545
Total Liabilities	$ 1,059,545

Note: See Notes to Financial Statements

Exhibit - D

TOWNSHIP OF FRANKLIN FIRE DISTRICT NO. 3
LENGTH OF SERVICE AWARD PROGRAM (LOSAP)
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2017

Restricted Net Position		
Contributions	$	125,665
Appreciation		126,583
Withdrawls		(107,739)
Service Charges		(4,523)
Increase in Net Position		139,986
Net Position - Beginning of the Year		919,559
Net Postion - End of the Year	$	1,059,545

Note: See Notes to Financial Statements

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Franklin Township Fire District No. 3 (the "District") conform to the accounting principles applicable to special districts, which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. For the year ended December 31, 2016 the financial statements of the Franklin Township Fire District No. 3 have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. For the year ended December 31, 2004 the District implemented the new financial reporting requirements of GASB 34. As a result, an entirely new financial presentation format has been presented. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The District is an instrumentality of the State of New Jersey, established to function as a special district. The Board of Fire Commissioners consists of elected officials and is responsible for the fiscal control of the District.

The primary criterion for including activities within the District's reporting entity, as set forth in Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, is the degree of oversight responsibility maintained by the District. Oversight responsibility includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters. The combined financials statements include all funds of the District over which the board exercises operating control. There were no additional entities required to be included in the reporting entity under the criteria as described above, in the current fiscal year. Furthermore, the District is not includable in any other reporting entity on the basis of such criteria.

B. Basis of Presentation - Fund Accounting

Combined Fund and Government-wide Financial Statements

As a special purpose governmental entity engaged in a single governmental program the District has opted to present its financial data in the form of combined fund and government-wide financial statements to simplify their annual financial reporting process.

The accounts of the district are maintained in accordance with the principles of fund accounting to ensure observance of limitations and restrictions on the resources available. The principle of fund accounting requires that resources be classified for accounting and reporting purposes into funds in accordance with activities or objectives specified for the resources. Each fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types". The District does not maintain any proprietary or fiduciary funds.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

B. Basis of Presentation - Fund Accounting (Cont'd.)

Governmental Fund Types

General Fund - The General Fund is the general operating fund of the District and accounts for all revenues and expenditures of the District not encompassed within other funds. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures and the capital improvement costs that are not paid through other funds are paid from the General Fund.

Capital Projects Fund - The Capital Projects Fund is used to account for all resources for the acquisition of capital facilities, including property, plant and equipment spanning more than one budgetary accounting period, by the District.

In conformity with GASB 34, the District combined fund and government-wide financial statements present adjustments to reconcile the general and capital fund balances to net assets.

The preparation of financial statements in conformity with accounting principles generally accepted in the United State of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

C. Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e. expenditures and other financing uses) in net current assets.

The governmental fund types follow the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term debt, are recorded when the related fund liability is incurred, if measurable.

Revenues from local sources consist primarily of property taxes. Property tax revenues and revenues received from the state are recognized when susceptible to accrual. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

D. Budgets/Budgetary Controls

The District is required by state law to adopt an annual budget for the General Fund. Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds, there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles. Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types.

E. Recent Accounting Standards

GASB issued Statement No. 80, "Blending Requirements for Certain Component Units – an amendment of GASB Statement No.14" in January 2016. The objective of this Statement is to improve financial reporting by clarifying the financial statement presentation requirements for certain component units. This Statement amends the blending requirements established in paragraph 53 of Statement No. 14, The Financial Reporting Entity, as amended.

GASB issued Statement No. 81, "Irrevocable Split-Interest Agreements" in March 2016. The objective of this Statement is to improve accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement.

GASB issued Statement No. 82, "Pension Issues-an amendment of GASB Statements No. 67, No. 68 and No. 73" in March 2016. The objective of this Statement is to address certain issues that have been raised with respect to Statements No. 67, Financial Reporting for Pension Plans, No. 68, Accounting and Financial Reporting for Pensions, and No. 73, Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68. Specifically, this Statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements.

GASB issued Statement No. 83, "Certain Asset Retirement Obligations" in November 2016. This Statement addresses accounting and financial reporting for certain asset retirement obligations (AROs). An ARO is a legally enforceable liability associated with the retirement of a tangible capital asset. A government that has legal obligations to perform future asset retirement activities related to its tangible capital assets should recognize a liability based on the guidance in this Statement.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

E. Recent Accounting Standards (Cont'd.)

GASB issued Statement No. 84, "Fiduciary Activities" in January 2017. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities.

GASB issued Statement No. 85, "Omnibus 2017" in March 2017. The objective of this Statement is to address practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and other postemployment benefits OPEB).

GASB issued Statement No. 86, "Certain Debt Extinguishment Issues" in May 2017. The primary objective of this Statement is to improve consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources—resources other than the proceeds of refunding debt—are placed in an irrevocable trust for the sole purpose of extinguishing debt. This Statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance.

GASB issued Statement No. 87, "Leases" in June 2017. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

F. Encumbrances

Encumbrances are not liabilities and, therefore, are not recorded as expenditures until receipt of material or service. Under encumbrance accounting, purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds are reported as reservations of fund balances at year-end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services. The encumbered appropriation the District carries over into the next year. For budgetary purposes, an entry will be made at the beginning of the next year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current year-end.

G. Capital Assets

Capital assets are capitalized at historical cost, or estimated historical cost for assets where actual historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of the donation. The district maintains a threshold level of $5,000 or more for capitalizing capital assets. The system for accumulation of fixed assets cost data does not provide the means for determining the percentage of assets valued at actual and those valued at estimated cost.

Capital assets are recorded in the District-wide financial statement, but are not reported in the Fund financial statements. Capital assets are depreciated using the straight-line method over their estimated useful lives. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public school purpose by the District, no salvage value is taken into consideration for depreciation purpose. Useful lives vary from 25 years for fire fighting equipment, and 5 years for fire fighting equipment and general purpose vehicles. Capital assets not being depreciated include land and construction in progress.

Prior to January 1, 2003 the capital assets were not depreciated. Estimated accumulated depreciation has been reflected in the statement of net position based on the assets' remaining useful lives.

H. Fund Equity

Reserves represent those portions of fund equity not appropriable for expenditures or legally segregated for a specific future use. Designated fund balances represent plans for future use of financial resources.

Government-wide Basis

Equity is classified as net position and is displayed in two components;

a. Net Investment in capital assets – Consists of capital assets, net of accumulated depreciation
b. Unrestricted net position – All net position that does not meet the definition of "restricted" or "net investment in capital assets".

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

I. Cash and Cash Equivalents

Cash and cash equivalents include interest bearing accounts and short-term investments with a maturity of three months or less carried at cost, which approximates market.

J. Interfund Receivables/Payables

Transfers are used to move revenues from the fund that statute or budget requires collecting them to the fund that statute or budget requires expending them. Transfers between the general and capital fund of the District net to zero on the Governmental Fund Revenues, Expenditures, and Changes in Fund Balances and the Statement of Activities.

During the course of operations, transactions occur between individual funds that may result in amounts owed between funds. Those loans are reported as interfund receivables and payables on the fund basis of accounting. Interfund payables and receivables between funds are eliminated in the Governmental Funds Balance Sheet and the Statement of Net Position.

K. Prepaid Expenses

The cost of prepaid insurance and other similar items extending over more than one accounting period is accounted for as expenditures of the period of acquisition and not allocated between or among accounting periods. The amount of such prepayments recorded on the balance sheet is equally offset by a fund balance reserve account.

L. Net Position

Net position represents the difference between the assets and liabilities in the District-wide financial statements. Net investment in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, and reduced by outstanding balance of any long-term debt used to build or acquire the capital assets. Net position are reported as restricted in the District-wide financial statement when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

M. Reconciliation of Adjustments

The following adjustments/reclassifications were required for the combining of the government-wide and fund financial statements in accordance with GASB:

Statement of Net Position and Governmental Fund Balance Sheet:

	From	Adjustment	To
Capital Assets, net of accum. depr.	$0	$2,046,757	$2,046,757
Fund Balance			
Committed	8,172	(8,172)	0
Assigned	308,281	(308,281)	0
Unassigned	341,234	(341,234)	0
Net Position			
Net Investment in Capital Assets	0	2,046,757	2,046,757
Other Purposes	0	8,172	8,172
Unrestricted	0	649,515	649,515

Statement of Activities and Governmental Revenues, Expenditures, and Changes in Fund Balance:

	From	Adjustment	To
Depreciation Expense	0	375,025	375,025
Excess/(Deficiency) of Revenues over/(under) Expenditures	(310,607)	(375,025)	(685,632)
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Uses	(310,607)	310,607	0
Change in Net Position	0	(685,632)	(685,632)

Note 2: DEPOSITS AND INVESTMENTS

Deposits

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey that are insured by the Federal Deposit Insurance Corporation (FDIC), or by any other agencies of the United States that insures deposits or the State of New Jersey Cash Management Fund.

New Jersey statutes require public depositories to maintain collateral for deposit of public funds that exceed insurance limits as follows:

The market value of the collateral must equal 5 percent of the average daily balance of public funds; or

If the public funds deposited exceed 75 percent of the capital funds of the depository, the depository must provide collateral having a market value equal to 100 percent of the amount exceeding 75 percent.

All collateral must be deposited with the Federal Reserve Bank, the Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than $25,000,000. The State of New Jersey Cash Management Fund is authorized by statute and regulations of the State Investment Council to invest in fixed income and debt securities that mature within one year. Collateralization of fund investments is generally not required.

At December 31, 2017, the book value of the District's cash and investments was $660,948 and the bank balances of the District's cash and deposits amounted to $671,941. Of the bank balance, $250,000 was FDIC insured and $421,941 was GUDPA insured.

Custodial Credit Risk – Deposits - Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The government does not have a deposit policy for custodial credit risk. As of December 31, 2017, based upon the insured balances as provided by FDIC and NJGUDPA coverage, no amount of the District's bank balance of $671,941 was considered exposed to custodial risk.

Credit Risk - GASB 40 requires that disclosures be made as to the credit rating of all debt security investments except for obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government. This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations.

Interest Rate Risk - This is the risk that changes in interest rates will adversely affect the fair value of an investment. The District does not have a formal policy that limits investments maturities as a means of managing its exposure to fair value losses arising from interest rate fluctuations.

Investments

New Jersey statutes permit the District to purchase the following types of securities:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States;

Note 2: DEPOSITS AND INVESTMENTS (CONT'D.)

Investments (Cont'd)

2. Government money market mutual funds;

3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided such obligation bear a fixed rate of interest not dependent on any index or other external factor;

4. Bonds or other obligations of the local unit or bonds or other obligations of school districts of which the local unit is a part or within which the school district is located;

5. Bonds or other obligations, having a maturity date of not more than 397 days from the date of purchase, approved by the Division of Investment in the Department of the Treasury for investment by local units;

6. Local government investment pools;

7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1997, c. 281 (C.52: 18A-90.4); or

8. Agreements for the repurchase of fully collateralized securities, if:

a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3);

b. the custody of collateral is transferred to a third party;

c. the maturity of the agreement is not more than 30 days;

d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c. 236 (C.19:9-41) and for which a master repurchase agreement providing for the custody and security of collateral is executed.

Governmental Accounting Standards Board Statement No. 40 – Deposit and Investment Risk Disclosures requires the District to disclose its deposits and investment policies regarding certain type of investment risks.

New Jersey Cash Management Fund – All investments in the Fund are governed by the regulations of the Investment Council, which prescribe specific standards designed to insure the quality of investments and to minimize the risks related to investments. In all the years of the Division of Investment's existence, the Division has never suffered a default of principal or interest on any short-term security held by it due to the bankruptcy of a securities issuer; nevertheless, the possibility always exists, and for this reason a reserve is being accumulated as additional protection for the "Other-than-State" participants. In addition to the Council regulations, the Division sets further standards for specific investments and monitors the credit of all eligible securities issuers on a regular basis.

As of December 31, 2017, the District did not have deposits with the New Jersey Cash Management Fund.

Note 3: PENSIONS

Eligible employees participate in the Public Employees Retirement System (PERS); a contributory defined benefit public employee retirement system that was established by State statutes. The system is sponsored and administered by the New Jersey Division of Pensions and Benefits. The System is considered a cost sharing multiple-employer plan. Covered employees are required by statute to contribute a certain percentage of their salary to the Plan. The Division of Pensions bills the district annually for its required contribution.

The PERS was established in January, 1955 under the provisions of N.J.S.A. 43:15A to provide coverage including post-retirement health care to substantially all full-time employees of the State or any county, municipality, school district or public agency provided the employee is not a member of another State-administered retirement system. Membership is mandatory for such employees and vesting occurs after 8 to 10 years of service and 25 years for health care coverage. Members are eligible for retirement at age 60 with an annual benefit generally determined to be $1/60^{th}$ of the average annual compensation for the highest three fiscal years' compensation for each year of membership during years creditable service. Early retirement is available to those under age 60 with 25 or more years of credited service. Anyone who retires early and is under age 55 receives retirement benefits as calculated in the above mentioned formula bit, but at a reduced rate (one quarter of one percent for each month the member lacks of attaining age 55).

The contribution policy is set by N.J.S.A 43:15A and requires contributions by active members, employers, and the State of New Jersey. Member contribution rates range from 4.96% to 9.91% of salary based on the member's age at date of enrollment, which is reduced by 2% for salary subject to Social Security. Once members are assigned a rate, it is not normally adjusted.

In accordance with the pension reform legislation the age-based contribution rates and the 2% offset up to the social security wage base limit have been eliminated and a uniform contribution rate of 5% has been established for all members. This change is being phased in over a two-year period as follows: Beginning July 1, 1994, all new members were assigned a 5% contribution rate. For those enrolled prior to this date, the rate change to 5% was effective July 1, 1995, with 1% offset for those employees whose previous full contribution rate was less than 6%.

In accordance with the provisions of N.J.S.A. 43:15A, the contribution policy requires state related employers and the State of New Jersey to make a normal contribution and a n accrued liability contribution, if applicable, determined by a qualified actuary. The actuary uses the projected unit credit method of funding. The normal contribution includes cost-of-living adjustments, and an amount that is required to fund noncontributory death benefits.

The Franklin Township Fire District No. 3 participates in the PERS through the Township of Franklin. No information related to contributions made by the Township of Franklin on behalf of the District is available as the District employees are combined with the Township employees for reporting purposes to the Division of Pensions.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information for PERS. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Division of Pension and Benefits, P.O. Box 295, Trenton, New Jersey 08625-0295.

Note 3: PENSIONS (CONT'D.)

The Township of Franklin has enrolled eligible District employees in the PERS through its membership. For the year ended December 31, 2017 the amount paid was for $3,091.20 for normal pension contributions.

For the year ended December 31, 2017 the Franklin Township Fire District No. 3's total payroll for all employees was $42,520. Total PERS covered payroll was $42,520. Covered payroll refers to all compensation paid by the Borough to active employees covered by the Plan.

Information presently available from the Public Employees Retirement System precludes the calculations of the portion of the Township's reported Net Pension Liability that is attributable to the District employees and retirees reported by the Township.

Note 4: POST-EMPLOYMENT BENEFIT PLANS OTHER THAN PENSION PLANS – HEALTHCARE BENEFITS

Plan Description: The Franklin Township Fire District No 3 has one employee who is eligible for postemployment health benefits. The District plans on reserving the actuarial based future cost of this benefit once final guidance is provided from the State of New Jersey.

Note 5: LENGTH OF SERVICE AWARD PROGRAM (LOSAP)

The District maintains a Length of Service Award Program (LOSAP) plan. The plan is considered to be a deferred compensation plan from volunteers and the contribution is not based on compensation. New Jersey Statutes set the contribution limits. The budgeted contributions for 2017 and 2016 were $120,000 and $120,000, respectively.

The Fire District has selected Lincoln Financial Company to administer its LOSAP. As of December 31, 2017, the Fire District's LOSAP had assets of $1,059,545.

Note 6: RISK MANAGEMENT

The District is exposed to various risks of loss related to limited torts; thefts of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the District carries commercial insurance. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

Note 7. FUND BALANCE APPROPRIATED

General Fund - Of the $657,687 General Fund balance at December 31, 2017 $308,281 has been assigned and included as anticipated revenue for the year ending December 31, 2018; $341,234 is unassigned; and $8,172 has been committed as Reserve for Encumbrances.

Note 8: PENDING LITIGATION

As at the date of this report, the Fire District's legal counsel is unaware of any litigation pending.

Note 9: SUBSEQUENT EVENTS

Reviews of events subsequent to the date of the financial statements and through November 1, 2018 indicated no matters for which additional disclosure are required.

PART II - REQUIRED SUPPLEMENTARY INFORMATION

TOWNSHIP OF FRANKLIN FIRE DISTRICT NO. 3
SOMERSET COUNTY, NEW JERSEY

SUPPLEMENTAL SCHEDULE OF REVENUES AND EXPENDITURES COMPARED TO BUDGET
(BUDGETARY BASIS)
FOR THE YEAR ENDED DECEMBER 31, 2017

	ORIGINAL 2017 BUDGET	MODIFIED 2017 BUDGET	2017 ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
Revenues:				
Fund Balance Appropriated:				
Unreserved Fund Balance	$ 77,239.00	$ 77,239.00	$ 77,239.00	$
Total Fund Balance Anticipated	77,239.00	77,239.00	77,239.00	
Miscellaneous Anticipated Revenues:				
Sale of Assets	53,000.00	53,000.00		(53,000.00)
Interest on Investments and Deposits	1,500.00	1,500.00	1,504.00	4.00
Total Miscellaneous Anticipated Revenues	54,500.00	54,500.00	1,504.00	(52,996.00)
Operating Grant Revenue:				
Supplemental Fire Services Act (P.L. 1985, Ch. 295)	8,723.00	8,723.00	8,723.00	
Total Operating Grant Revenue	8,723.00	8,723.00	8,723.00	
Amount to be Raised by Taxation:				
District Taxes	1,619,190.00	1,619,190.00	1,619,190.00	
Total Amount to be Raised by Taxation	1,619,190.00	1,619,190.00	1,619,190.00	
Total Revenues	$ 1,759,652.00	$ 1,759,652.00	$ 1,706,656.00	$ (52,996.00)
Expenditures:				
Operating Appropriations:				
Administration				
Salaries and Wages				
Commissioners	$ 36,420.00	$ 36,420.00	$ 36,420.00	$ -
Administrative Aid	52,520.00	51,650.88	51,650.88	-
Total Administration Salaries and Wages	88,940.00	88,070.88	88,070.88	-
Administration				
Other Expenses				
Fringe Benefits	127,000.00	125,087.65	115,576.14	9,511.51
Election	6,500.00	6,500.00	5,713.25	786.75
Office Expenses	25,000.00	25,609.05	25,601.83	7.22
Other Office Services	29,000.00	26,252.98	19,468.26	6,784.72
Professional Services	105,000.00	103,051.15	99,768.71	3,282.44
Awards Program	15,000.00	28,458.05	28,322.05	136.00
Total Administration Other Expenses	307,500.00	314,958.88	294,450.24	20,508.64
Costs of Operations and Maintenance				
Other Expenses				
Advertising	3,600.00	3,702.12	2,292.02	1,410.10
Insurance	100,000.00	104,000.00	103,875.63	124.37
Maintenance and Repairs	366,526.00	429,136.67	425,303.71	3,832.96
Rental Charges	176,516.00	177,214.83	176,516.00	698.83
Training and Education	60,000.00	54,800.36	54,191.23	609.13
Reimbursements for Expenses and Lossess	70,000.00	65,512.08	64,686.72	825.36

TOWNSHIP OF FRANKLIN FIRE DISTRICT NO. 3
SOMERSET COUNTY, NEW JERSEY

SUPPLEMENTAL SCHEDULE OF REVENUES AND EXPENDITURES COMPARED TO BUDGET
(BUDGETARY BASIS)
FOR THE YEAR ENDED DECEMBER 31, 2017

	ORIGINAL 2017 BUDGET	MODIFIED 2017 BUDGET	2017 ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
Operating Materials and Supplies	10,000.00	12,823.00	7,747.57	5,075.43
Fire Prevention	15,000.00	14,144.93	12,484.04	1,660.89
Apparatus Fuel	50,000.00	50,000.00	49,001.24	998.76
Office Improvements	40,000.00	97,013.68	94,506.50	2,507.18
Cellular Telephones	14,000.00	15,000.00	14,619.73	380.27
Welfare and Deceased	500.00	500.00	385.00	115.00
Hose Testing	7,000.00	7,000.00	6,749.80	250.20
Contracted Services	75,000.00	77,850.00	77,047.84	802.16
Rehabilitation and Safety	3,000.00	3,313.02	1,816.21	1,496.81
Firefighting Tools and Equipment	78,624.00	112,338.78	107,781.98	4,556.80
Station Gear	10,000.00	10,000.00	7,202.29	2,797.71
Tunout Gear	58,723.00	68,634.47	67,869.52	764.95
Communication Equipment	40,000.00	137,065.30	136,686.95	378.35
Scott Masks w/tic	16,000.00	16,000.00	15,997.50	2.50
Supplemental Fire Services Program	8,723.00	12,168.00	10,741.81	1,426.19
Contingency	40,000.00	40,000.00		40,000.00
Total Costs of Operations and Maintenance Other Expenses	1,243,212.00	1,508,217.24	1,437,503.29	70,713.95
Total Operating Appropriations	1,639,652.00	1,911,247.00	1,820,024.41	91,222.59
Length of Service Awards Program (LOSAP)	120,000.00	120,000.00	120,000.00	-
Total Expenditures	1,759,652.00	2,031,247.00	1,940,024.41	91,222.59
Budgetary Revenues Over Expenses	$	$ (271,595.00)	$ (233,368.41)	$ 38,226.59

Reconciliation of Budgetary Basis to GAAP Reporting Basis:

Budgetary Revenues Over Expenses	$ (233,368.41)
Adjustments to Budgetary Basis: Fund Balance Appropriated	(77,239.00)
Total Adjustments	(77,239.00)
Excess of Revenues Over Expenditures (Exhibit - B)	$ (310,607.41)

PART III – OTHER SUPPLEMENTARY INFORMATION

Schedule - 2

TOWNSHIP OF FRANKLIN FIRE DISTRICT NO. 3
SOMERSET COUNTY, NEW JERSEY

SUPPLEMENTAL SCHEDULE OF STATISTICAL INFORMATION

Property Tax Levies

The following is a tabulation of District Assessed Valuations, Tax Levies and Property Tax Rates Per $100 of Assessed Valuations for current and the preceding two years:

Year Ended	Assessed Valuations	Total Tax Levy	Property Tax Rate Per $100 Assessment
December 31, 2017	$1,837,153,252	$1,619,190	0.089
December 31, 2016	1,775,098,290	1,587,441	0.090
December 31, 2015	1,746,674,043	1,556,315	0.089

Committed/Assigned/Unassigned Fund Balance

The following is a tabulation of District Committed/Assigned/Unassigned Fund Balance at year end and the amount included as anticipated revenue in the subsequent year budget for the current and preceding two years:

Year Ended	Committed/Assigned/ Unassigned General Fund Balance	Utilized Subsequent Budget
December 31, 2017	$ 657,687	$ 308,281
December 31, 2016	506,629	77,239
December 31, 2015	438,940	284,600

Year Ended	Restricted Capital Fund Balance	Utilized Subsequent Budget
December 31, 2017	$ -	None
December 31, 2016	-	None
December 31, 2015	560,750	$ 560,000

TOWNSHIP OF FRANKLIN FIRE DISTRICT NO. 3
SOMERSET COUNTY, NEW JERSEY

OFFICIALS IN OFFICE AND SURETY COVERAGE
AS AT DECEMBER 31, 2017

The following officials were in office at December 31, 2017:

Board of Fire Commissioners:	Title	Amount of Surety
Douglas Krushinski	Chairman	
Sherrod A. Middleton	Vice Chairman	
Theodore Ritterson	Clerk	
Vivian Cottrell	Treasurer	$ 1,500,000
Kenneth Reid	Deputy Clerk/Treasurer	
Surety Company:		
American Alternative Insurance Corporation		
All Officials and Employees		$ 1,500,000

PART IV – OTHER INFORMATION

TOWNSHIP OF FRANKLIN FIRE DISTRICT NO. 3
SOMERSET COUNTY, NEW JERSEY
YEAR ENDED DECEMBER 31, 2017

GENERAL COMMENTS

An audit of the financial accounts and transactions of the Township of Franklin Fire District No. 3, Somerset County, New Jersey, for the year ended December 31, 2017 has been completed. The General Comments are herewith set forth:

Scope of Audit

The audit covered the financial transactions of the Township of Franklin Fire District No. 3, Somerset County, New Jersey.

The audit did not and could not determine the character of services rendered for which payment has been made or for which reserves had been set up, nor could it determine the character, proper price or quantity of materials supplied for which claims had been passed. These details were necessarily covered by the internal review and control before approval of such claims by the Governing Body. Cash and investment balances were reconciled with independent certifications obtained directly from the depositories. Revenues and receipts were established and verified as to source and amount insofar as the records permitted.

REPORTABLE CONDITIONS

Segregation of Duties

Conditions exist whereby the same person may maintain the bookkeeping and cash management function of the District.

This condition is the result of multiple tasks performed by the same individual within the District.

OTHER MATTERS

Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4

N.J.S.A. 40A:11-4 states "Every contract or agreement for the performance of any work or the furnishing or hiring of any materials or supplies, the cost of the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate of $17,500.00 except by contract or agreement."

The Commissioners of the Township of Franklin Fire District No. 3 have the responsibility of determining whether the expenditures in any category will exceed $17,500.00 during the year. Where question arises as to whether any contract or agreement might result in violation of this statute, the District Counsel's opinion should be sought before a commitment is made.

Contracts and Agreements Required to
be Advertised for N.J.S.A. 40A:11-4 (Cont'd.)

The minutes indicate that bids were requested by public advertising for the following items tested: District Equipment

Purchases were also made through state approved vendors for various items available, which were permitted under the status.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

Examination of expenditures revealed no individual payments in excess of $17,500.00 "for the performance of any work or the furnishing or hiring of any materials or supplies", other than those where bids had been previously sought by public advertisement.

The minutes also indicated that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 40A:11-5.

Any interpretation as to possible violation of N.J.S.A. 40A:11 and N.J.A.C. 5:30-14 would be in the province of the General Counsel.

We suggest that the District review the amendments to the Local Public Contracts Law and determine the impact of the comprehensive amendments with regard to the District, including an analysis of the effect of requiring the position of a "Qualified Purchasing Agent" on a cost benefit basis or alternate approach.

Payment of Claims

Claims were examined on a test basis for the year under review and they were found to be in good order. Compliance to certification of availability of funds was reviewed and found to be good condition for items tested.

Condition of Records - Treasurer

The financial records maintained by the Treasurer were found to be in good condition. During 2017, a computerized Budget Revenue and Appropriation Ledger was maintained and was found to be in good condition, with only minor adjustments necessary to reflect audited amounts at year end.

Insurance Coverage

Insurance policies in force are on file at the Fire District office. No attempt was made to determine the adequacy of coverage as part of this report. Adequacy of coverage is the responsibility of the District.

Compliance with New Jersey Administration Codes

The Local Finance Board, State of New Jersey, adopted the following requirements, previously identified as "technical accounting directives", as codified in the New Jersey administration Code, as follows:

N.J.A.C. 5:30 – 5.2 - Encumbrance Accounting: This directive requires the development and implementation of accounting systems, which can reflect the commitment of funds at the point of commitment. Our examination indicated that the encumbrance system utilized by the District was operational to the extent necessary to assure effective budgetary control and accountability.

N.J.A.C. 5:30 – 5.6 - Fixed Asset Accounting: This directive requires the development and implementation of accounting systems which assign values to covered assets and can track additions, retirements and transfers of inventoried assets. As noted in previous reports, the District is in partial compliance with this directive. Our examination indicated that the District has established a fixed asset inventory system and takes a physical inventory on an annual basis.

N.J.A.C. 5:30 – 5.7 - General Ledger Accounting System: This directive requires the establishment and maintenance of a general ledger for, at least, the General Fund. The District is in compliance with this directive.

Status of Prior Years' Findings

In accordance with government auditing standards, our procedures included a review of all prior year findings of which there are none reported.

RECOMMENDATIONS

None

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ACKNOWLEDGMENT

During the course of our engagement we received the complete cooperation of the various officials and employees of the District, and the courtesies extended to us were greatly appreciated.

Very truly yours,

HODULIK & MORRISON, P.A.

Andrew G. Hodulik, CPA, RMA
No. 406