

**FIRE DISTRICT No. 3
AGENDA
February 21, 2018**

1. **Meeting Called to Order**
2. **Flag Salute**
3. **Moment of Silence**
4. **"The meeting of the Board of Fire Commissioners of District 3, 138 Shevchenko Ave., Somerset, NJ is called to order under Chapter 231 of the Laws of 1975 with notices posted in the 2018 Home News Tribune and on the bulletin boards at each Fire Company and Township Clerk as presented by law.
ALL PAGERS AND CELL PHONES MUST BE TURNED OFF OR ON VIBRATE UNTIL THIS MEETING IS ADJOURNED.**
5. **Roll Call**
 - ___ Vivian Cottrell
 - ___ Kenneth Reid
 - ___ Douglas Krushinski
 - ___ Sherrod Middleton
 - ___ Theodore Ritterson
 - ___ George Morris Esq.
6. **Review/Approval of minutes of:**
 - December 20, 2017 Public Hearing
 - January 17, 2018 Public Hearing cancelled
7. **Communications**
 - *Received Maintenance agreement from Warshauer ref: fire company generators
 - *Received letter of engagement from Hodulik and Morrison ref: 2018 audit
 - *Received support and license agreement from Edmunds and Associates ref: finance software
 - *Received quote from Fail Safe ref: hose and ground ladder testing
 - *Received letter from Somerset County Fire Academy ref: price increase for Firefighter I
 - *Received letter from Sam Georgianna ref: donating hose
 - *Received letter from Doug Vornlocker of OEM ref: first responder credentialing
8. **Fire Chief's Report**
 - a. Community Vol. Fire Company No. 1
 - b. East Franklin Vol. Fire Department
9. **Discussion of Questionable Bills**
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10. **Presentation of Bills**
 - *Bills to be paid in the amount of \$ 169,239.95
11. **Reports of:**
 - a. **Maintenance – Comm. Krushinski/Cottrell**
 - *Issued Purchase Orders for the replacement of broken and lost TIC for Community.
 - b. **Equipment – Comm. Ritterson/Cottrell**
 - *Received pagers, out for engraving and programming.
 - c. **Training – Comm. Ritterson/Craig Miller, District Training Officer**
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 - d. **Insurance – Comm. Krushinski /Middleton**

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 - e. *Liaison for Franklin Township Fire Prevention – Comm. Middleton/ Ritterson*
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 - f. *Safety – Comm. Middleton/Reid*
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 - g. *CAD – Comm. Cottrell*
 - *Up to date
 - h. *Awards Committee – Comm. Cottrell / Reid*
 - *Everything on schedule, reminder luncheon will be on February 18th
 - i. *By Laws – Comm. Ritterson/Reid*
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 - j. *LOSAP – Comm. Cottrell*
 - * LOSAP 2017 Annual CPI adjustment
 - k. *Junior Membership – Comm. Ritterson/Middleton*
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 - l. *Policies and Procedures – Comm. Middleton/ Reid*
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12. **Unfinished Business**

- *Disability
- *Township wide volunteer firefighting campaign

13. **New Business**

- *Resolution 2018-01 to discard obsolete equipment

Treasurers Report

2018 BUDGET

Budgeted	\$ 1,985,178.00
Spent	91,957.09
Encumbered	16,320.89
Balance	1,876,900.02
Truck Reserve Account	
	\$ 4,523.27
Dedicated Training (penalty) Account	
	\$ 3,261.89
LOSAP	
	\$ 139,383.84
Funds set aside to cover future cost of health benefits for retired employee.	
	\$ 211,033.18

14. **Public Portion**

15. **Date, Time & Place of Next Meeting**

- Tuesday, March 6, 2018 in the District Office at 7:00 PM (Reorganization)
- Wednesday, March 21, 2018 in the District Office at 7:00 PM

16. **Adjourn Meeting**