

FRANKLIN TOWNSHIP FIRE DISTRICT NO. 3

FILE COPY

RESOLUTION 2017- 09

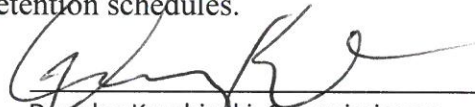

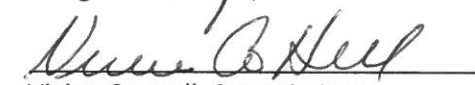
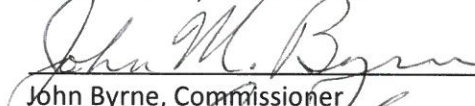



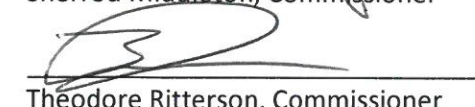

RESOLUTION RESCINDING RESOLUTION 1995-15
CONCERNING DISPOSAL OF CERTAIN DISTRICT RECORDS

WHEREAS, the District adopted Resolution 1995-15 to establish a policy for the disposal of certain District records; and

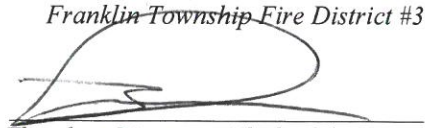
WHEREAS, upon review, the District Attorney determined that the policy no longer meets state guidelines;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners of the Franklin Township Fire District No. 3, Township of Franklin, County of Somerset, State of New Jersey as follows:

1. Resolution 1995-15 and the policy established therein are rescinded;
2. The District shall maintain documents in accordance with the New Jersey Department of Treasury, Division of Revenue and Enterprise Services, Records Management Services guidelines and document retention schedules which may be amended from time to time;
3. The District is authorized to explore and utilize online access to the Artemis system for records retention issues; and
4. The District Staff, with the oversight and authorization of the Clerk of the Board, is authorized to manage, retain and destroy documents according to the procedures established by the State including records retention schedules.

 _____ Douglas Krushinski, Commissioner	 Yes	_____ No	_____ Abstain
 _____ Vivian Cottrell, Commissioner	_____ Yes	_____ No	_____ Abstain
 _____ John Byrne, Commissioner	 Yes	_____ No	_____ Abstain
 _____ Sherrod Middleton, Commissioner	 Yes	_____ No	_____ Abstain
 _____ Theodore Ritterson, Commissioner	 Yes	_____ No	_____ Abstain

BOARD OF COMMISSIONERS
Certified a true copy of this Resolution
Adopted this 20th Day of September, 2017
By the Board of Fire Commissioners
Franklin Township Fire District #3



 Theodore Ritterson, Clerk of the Board