

**FIRE DISTRICT No. 3  
AGENDA  
April 19, 2017**

1. Meeting Called to Order
2. Flag Salute
3. Moment of Silence
4. "The meeting of the Board of Fire Commissioners of District 3, 138 Shevchenko Ave., Somerset, NJ is called to order under Chapter 231 of the Laws of 1975 with notices posted in the 2017 Home News Tribune and on the bulletin boards at each Fire Company and Township Clerk as presented by law."

**ALL PAGERS AND CELL PHONES MUST BE TURNED OFF OR ON VIBRATE UNTIL THIS MEETING IS ADJOURNED.**

5. Roll Call

\_\_\_ Vivian Cottrell  
\_\_\_ John Byrne  
\_\_\_ Douglas Krushinski  
\_\_\_ Sherrod Middleton  
\_\_\_ Theodore Ritterson

\_\_\_ George Morris Esq.

6. Review/Approval of minutes of:

March 15, 2017 Public Hearing

7. Communications

\*Received agreement from Remm Heating ref: maintenance agreement  
\*Received letter from attorney ref: contract  
\*Received letter from auditor ref: 2017 engagement letter  
\*Received letter from Township ref: Resolution 17-112 tax rate  
\*FYI- email from Township ref: resident complaint of dumping  
\*Received letter from resident ref: missing parts from dryer

8. Fire Chief's Report

- a. Community Vol. Fire Company No. 1
- b. East Franklin Vol. Fire Department

9. Discussion of Questionable Bills

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10. Presentation of Bills

\*Bills to be paid in the amount of \$ 51,453.92

11. Reports of:

**a. Maintenance – Comm. Krushinski/Cottrell**

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**b. Equipment – Comm. Ritterson /Byrne**

\*Still waiting for prioritized list from Chiefs to order budget items

**c. Training – Comm. Ritterson**

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**d. Insurance – Comm. Krushinski /Middleton**

\*Received notice of claim closure for a member involved in a single car accident responding to a call

\*Received notice of claim closure for a civilian involved in a car accident with a member responding to a fire call

\*Received claim closure for a member

\*Opened a claim for a member who alleged to receive food poisoning from the firehouse and an ankle injury.

**e. Liaison for Franklin Township Fire Prevention – Comm. Middleton/ Ritterson**

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**f. Safety – Comm. Krushinski/Middleton**

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**g. CAD – Comm. Cottrell**

\*Reports are up to date

**h. Awards Committee – Comm. Cottrell / Krushinski**

\*No report

**i. By Laws – Comm. Byrne / Ritterson**

\*No report

**j. LOSAP – Comm. Cottrell**

\*Still waiting on yearly sign off from Chiefs to send in money

**k. Junior Membership – Comm. Ritterson/Middleton**

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**l. Policies and Procedures – Comm. Ritterson / Middleton**

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**12. Unfinished Business**

\*Lawn Maintenance

**13. New Business**

\*Out for bid for Firefighter personal escape system, bid closing April 25<sup>th</sup>

**Treasurers Report**

**2017 BUDGET**

Budgeted	\$ 1,759,652.00
Spent	327,818.92
Encumbered	17,841.10
Balance	1,413,991.98

**Truck Reserve Account**

\$ 68,139.12

**Dedicated Training (penalty) Account**

\$ 3,259.70

**LOSAP**

\$ 138,969.53

**Life Insurance (John Blacizk)**

\$ 5,044.65

**Funds set aside to cover future cost of health benefits for retired employee.**

\$ 228,968.55

**14. Public Portion**

**15. Date, Time & Place of Next Meeting**

Wednesday, May 17, 2017 in the District Office at 7:00 PM

**16. Adjourn Meeting**