

**FIRE DISTRICT No. 3  
AGENDA  
November 16, 2016**

1. **Meeting Called to Order**
2. **Flag Salute**
3. **Moment of Silence**
4. **"The meeting of the Board of Fire Commissioners of District 3, 138 Shevchenko Ave., Somerset, NJ is called to order under Chapter 231 of the Laws of 1975 with notices posted in the 2016 Home News Tribune and on the bulletin boards at each Fire Company and Township Clerk as presented by law."**  
**ALL PAGERS AND CELL PHONES MUST BE TURNED OFF OR ON VIBRATE UNTIL THIS MEETING IS ADJOURNED.**
5. **Roll Call**
  - \_\_\_ Vivian Cottrell
  - \_\_\_ John Byrne
  - \_\_\_ Douglas Krushinski
  - \_\_\_ Sherrod Middleton
  - \_\_\_ Theodore Ritterson
  - \_\_\_ George Morris Esq.
6. **Review/Approval of minutes of:**  
October 19, 2016 Public Hearing
7. **Communications**
  - \* Lawn Maintenance contract for November from Yager Lawn Maint.
  - \* Received two appeal letters in ref to mileage reimbursement denial
  - \* Memo from DFS ref: SCBA filling stations
  - \* Thank you card
  - \* Letter from East Franklin's Ladies Auxiliary ref: donating leftover juice boxes from fire prevention
  - \* Received letter from Ian Green ref: donating fire call money
  - \* Received letter from New Brunswick FD ref: interest in purchasing Engine 278
  - \* Request for Squad 27 to attend Turkey Giveaway November 23<sup>rd</sup>
  - \* Request for Engine 276 to attend Holiday Lights Parade December 3<sup>rd</sup>
  - \* Received letter from Campbell Supply ref: trade in
8. **Fire Chief's Report**
  - a. Community Vol. Fire Company No. 1
  - b. East Franklin Vol. Fire Department
9. **Discussion of Questionable Bills**
  - \*
10. **Presentation of Bills**
  - \* Bills to be paid in the amount of \$ 137,852.53
11. **Reports of:**
  - a. **Maintenance – Comm. Krushinski/Cottrell**
    - \* Aerial testing scheduled
    - \* Safety Recall for Utility 27
  - b. **Equipment – Comm. Cottrell/Ritterson**
    - \* Everything up to date.
  - c. **Training – Comm. Ritterson**
    - \*

- d. *Insurance – Comm. Krushinski /Middleton*  
\*
- e. *Liaison for Franklin Township Fire Prevention – Comm. Byrne/ Ritterson*  
\*
- f. *Safety – Comm. Krushinski/Byrne*  
\*
- g. *CAD – Comm. Cottrell/Ritterson*  
\*
- h. *Awards Committee – Comm. Cottrell / Middleton*  
\*Nothing to report
- i. *By Laws – Comm. Ritterson /Byrne*  
\*
- j. *LOSAP – Comm. Cottrell/Ritterson*  
\*Nothing to report.
- k. *Junior Membership – Comm. Ritterson*  
\*
- l. *Policies and Procedures – Comm. Middleton/Ritterson*  
\*

12. **Unfinished Business**

\*Budget questions from State

13. **New Business**

\*Resolution 2016-12 Appointing Physician

\*Resolution 2016-13 LOSAP reserve

**Treasurers Report**

**2016 BUDGET**

Budgeted	\$ 2,461,054.61
Spent	1,790,737.94
Encumbered	362,939.86
Balance	303,823.97

**Truck Reserve Account**

\$ 69,283.61

**Dedicated Training (penalty) Account**

\$ 3,259.57

**LOSAP**

\$ 321,104.50

**Life Insurance (John Blacizk)**

\$ 5,044.45

**Funds set aside to cover future cost of health benefits for retired employee.**

\$ 234,960.70

14. **Public Portion**

15. **Date, Time & Place of Next Meeting**

Wednesday, December 21, 2016 in the District Office at 7:00 PM

16. **Adjourn Meeting**