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APPROVED

12-20-05

Franklin Township Fire District 3

MOTOR VEHICLE RECORD (MVR) POLICY

It is widely known in the risk management industry that motor vehicle reports (MVR), which detail a driver's past performance, provide a useful means of predicting future driving performance. Many industries are required by law to check the driving record of their drivers. While we are not required by law to perform this review, studies have shown that this is a valid source of determining driving behaviors and performance.

In addition, if a department vehicle is involved in an accident and the driver has a poor record, legal defense becomes difficult, no matter who is actually at fault, and the resulting publicity will reflect poorly upon this organization.

It therefore shall be the policy of this department that every member who may drive departmental vehicles in the course of their duties, maintain a motor vehicle record (MVR) meeting the requirements set forth in the table below.

It shall be the duty of the member to notify their superiors of any of the following changes in their status:

- Suspended or revoked license
- Change from Acceptable status to Borderline or Poor
- Change from Borderline to Poor

The standards for MVR's are as follows:

- All operators must be at least 21 years of age, except for District Vans for school use shall be 18, and have a current valid driver's license.
- No member may be added to the driver's list with a "Borderline" or "Poor" MVR graded by the table below **as minimum requirements.**
- Any driver whose grading falls into the "Borderline" category must have their driving record reviewed by an officer or board set up for such reviews.
- No one whose MVR grading is "Poor" may drive a department vehicle.

Any exceptions to these guidelines must be referred to The Board of Fire Commissioners for approval.

| Number of Violations (Last 3 Years) | Number of At-Fault Accidents (Last three Years) | | | |
|-------------------------------------|---|------------|------------|------|
| | 0 | 1 | 2 | 3 |
| 0 | Clear | Acceptable | Borderline | Poor |
| 1 | Acceptable | Acceptable | Borderline | Poor |
| 2 | Acceptable | Borderline | Poor | Poor |
| 3 | Borderline | Poor | Poor | Poor |
| 4 | Poor | Poor | Poor | Poor |
| Any Major Violation | Poor | Poor | Poor | Poor |

Major Violations:

- Driving under the influence of alcohol/drugs
- Failure to stop/report an accident
- Reckless driving/speeding contest
- Driving while impaired
- Homicide, manslaughter or assault arising out the use of a vehicle
- Making a false accident report
- Driving with a suspended/revoked license
- Attempting to elude a police officer

Minor Violations: Any moving violation other than a major violation including:

- Speeding
- Failure to obey a traffic control device
- Driving with a suspended/revoked registration
- Driving an unregistered vehicle

The following will not count against the driver as a violation:

- Motor vehicle equipment, load or size requirements
- Improper failure to display license plates
- Failure to sign or display registration
- Failure to have driver's license in possession (if valid license exists)
- A minor violation in which the driver has been charged with an accident

In order to comply with federal requirements, members must complete a disclosure statement (attached) which will permit the department to obtain MVR's on a regular basis. This statement must be completely filled out, signed and returned to the Board Office.

Since breach of this policy could place members and civilian motorists in danger, any member in violation of these procedures shall be subject to departmental action which could result in temporary or permanent loss of department vehicle driving privileges, suspension, or expulsion.

Franklin Township Fire District 3
138 Shevchenko Ave
Somerset, New Jersey 08873

DISCLOSURE AND RELEASE

In connection with my application for employment (including contract for services) or membership with *Franklin Township Fire District 3*.

I understand that consumer reports, which may contain public record information, may be requested and obtained. These reports may include information related to my previous driving record including court actions, citations, license suspensions and revocations.

I AUTHORIZE, WITHOUT RESERVATION, ANY PARTY OR AGENCY CONTACTED TO FURNISH THE ABOVE-MENTIONED INFORMATION.

I have the right to obtain information as to the name, address and phone number of any agency providing such information and further, may request of that agency, upon proper identification, the nature and substance of all information in its files on me at the time of my request, including all sources of information as well as the recipients of any reports on me which that agency has previously furnished within the two (2) year period preceding my request.

This authorization shall remain on file and shall serve as ongoing authorization for the organization named above to procure Motor Vehicle Reports at any time during my employment, membership or contract period.

(Signature)

(Date)

(Print Name)

(Social Security Number)

(Driver's License Number)

(State)