

P 2015-001

APPROVED

Budget Requirements

Each fire company shall submit a proposed annual budget to the Board by the regular meeting in September, failing in which the Board may establish its own annual budget for the fire company or otherwise limit said fire company's budget proposal, including but not limited to utilizing the prior year's budget as the budget proposal for the current year.

Both with respect to the amount of the fire protection services agreement and an amount to be provided in the budget for firefighting needs, the Board shall attempt to incorporate the proposed budget in the fire district budget to the extent that same is consistent with good fire protection practices, that the expense would not impose an undue burden on the taxpayers of the fire district and that the cost would not preclude inclusion of other necessary expenditures in the budget.

The Treasurer and whatever other Commissioners may assist him shall prepare a preliminary draft of the forthcoming year's budget and present same to the Board at least one week prior to the regular meeting in September.

The Chairman shall designate the Board as a committee of the whole or shall appoint a special committee to formulate the budget proposal into an introducible budget, and he shall schedule as many special meetings as are required so that the budget may be introduced no later than the regular meeting in November, whether that be at a regular meeting or at a special meeting called for said purpose.

The public hearing shall be set no later than 28 days after approval from the State of New Jersey, and the resolution of introduction shall include the requirement for notice that must be given for the public hearing, provide that copies of the budget as introduced shall be available for public inspection and give the place, days and times of such availability.

The introduced budget shall conform to State regulations.

In all phases of formulation of the budget, the Treasurer or the Board may utilize the services of the Board accountant, auditor and/or attorney.

The budget adoption process shall conform to the procedures described by statute.